



**GLOBAL JOURNEYS, ACADEMY OF LEARNING**  
**MINISTRY OF EDUCATION BSID# 885651**

**Student Programs**  
**Terms & Conditions**

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**ELIGIBILITY**

Programs are open to all secondary school students registered in public, private, or separate schools.

*If you are applying for our summer programs after March 15 (in the program year) or our March Break programs after January 1 (in the program year), please call our office to ensure space is available and note that additional late fees may be applied to secure seats on flights with our registered group.*

**PAYMENT POLICY for Summer Programs:**

Payment for all summer programs is as follows:

A deposit of **\$1,600** must accompany your application to reserve a space in your choice of program.

The second deposit is due **by December 15** (in the year prior to summer departure). This will be **50%** of the remaining balance. *If you are applying after December 15, please contact our office for further details on when your payments will be due.*

The final balance will be due on **March 15** (in the program year).

*Full payment is required upon receipt of invoice for those applying after March 15 (in the applicant's course/program year).*

**CANCELLATION POLICY for Summer Programs:**

Cancellations must be received by Global Journeys Academy of Learning Inc. in writing and are subject to the following:

Cancellations (including those due to COVID-19) made before December 15 (in the year prior to summer departure) will be refunded in full, excluding an administration fee of \$300 and all PayPal payment fees. In addition, please note that the insurance fee (if purchased) is non-refundable once you have registered.

Cancellations (including those due to COVID-19) made between December 15 (in the year prior to summer departure) and March 15 (in the year of the summer program) will be refunded the amount submitted excluding \$1,600 and the insurance fee if applicable.

Cancellations received after March 15 (in the year of the summer program) will forfeit the entire cost of the program.

No refunds will be issued once a program has commenced.

In the event of cancellation during or prior to a program due to medical reasons (excluding those related to COVID-19) or bereavement, and if insurance has been purchased through our program, all appropriate documentation must be submitted to Global Journeys Academy of Learning Inc. before our insurance provider can review the file and process refunds.

### **PAYMENT POLICY for March Break Programs:**

Payment for all March Break programs is as follows:

A deposit of **\$1,600** must accompany your application to reserve a space in your choice of program.

The second deposit is due by **December 15**. This will be **50%** of the remaining balance. *If you are applying after December 15, please contact our office for further details on when your payments will be due.*

The final balance will be due on **January 15** (in the program year).

*Full payment is required upon receipt of invoice for those applying after January 15 (in the applicant's program year).*

### **CANCELLATION POLICY for March Break Programs:**

Cancellations must be received by Global Journeys Academy of Learning Inc. in writing and are subject to the following:

Cancellations (including those due to COVID-19) made by December 15 (in the year prior to departure) will be refunded in full excluding an administration fee of \$300 and all PayPal payment fees. In addition, please note that the insurance fee (if purchased) is non-refundable once you have registered.

Cancellations (including those due to COVID-19) made after December 15 (in the year prior to departure) will forfeit the entire cost of the program.

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#### **Please note that the PROGRAM FEE does not include:**

- \*Travel Insurance - see below for details
- \*Visas and Vaccinations, where applicable
- \*Program Enhancements (optional).

### **PROGRAM ENHANCEMENTS**

Many of our programs offer optional enhancements at an additional cost. These are excursions held in areas outside of the region in which our programs are located and are designed to give students the opportunity to explore if they wish to do so, beyond the focus of the program in a supervised environment. As these are optional, students are not required to participate. Details are provided on our website and schedules and costs of these excursions are provided to students in spring. Excursions range in cost from \$50 to \$300. If you would like further information regarding costs, please do not hesitate to contact our office at any time.

## TRAVEL INSURANCE

### Full Medical / Cancellation / Interruption Insurance is *mandatory*.

You have the option to purchase our youth all inclusive travel insurance package; we strongly recommend that you purchase this in order to obtain the protection that suits the needs of students on our programs.

The insurance we offer through Manulife is a comprehensive package which provides cancellation, interruption, medical, emergency medical, baggage delays, loss of personal effects, flight accident, travel accident, and emergency transportation (flight home) coverage.

*Our insurance does not cover cancellation, interruption or expenses incurred due to COVID-19, which has been deemed a "known event" by our insurance provider Manulife. You must purchase separate insurance for COVID-19 related cancellation or interruption. If your child is quarantined while abroad, or cannot return home, all expenses must be covered by you or your insurance provider. For further information about our COVID-19 safety measures, see our Help page.*

The cost of comprehensive insurance purchased through Global Journeys Academy (optional) is currently being updated by our insurance provider. This information should be posted by October / November. Please email us for information. Below is an estimate of costs, which is subject to change at time of registration and purchase.

\$250 for Bermuda & Costa Rica Credit Programs

\$395 for Britain, Central Europe, France, Iceland & Norway, Italy, & Morocco Credit Programs

\$550 for Australia & New Zealand, Ecuador, Greece & Italy, & Southeast Asia Credit Programs

\$295 for Volunteer Programs

Insurance must be requested when your application is submitted. Premiums are non-refundable after date of purchase.

Should you decide not to purchase insurance through us, you will be required to supply Global Journeys Academy with evidence of out-of-province medical coverage, as well as cancellation and interruption insurance *within 48 hours of your application*. A member of our staff will contact you to discuss insurance options and ensure that you have proper coverage.

**Trip Cancellation Insurance coverage is shown as the purchase date on your invoice once your program application has been processed. If you purchase insurance after you submit your application, the policy becomes effective on the date of request for insurance.**

### SAMPLE OF BENEFITS (to be updated Nov 2022)

*Limitations apply related to COVID-19. For details please contact our staff at Global Journeys Academy.*

TRIP CANCELLATION / INTERRUPTION / DISRUPTION	(all funds are noted in Canadian Dollars)
Trip Cancellation.....	Up to Sum Insured
Trip Interruption Economy Tour/Cruise Cancellation.....	Up to \$1,000
Schedule Change.....	Up to \$1,000

Accommodation & Meal Expenses for Trip Interruption.....	Up to \$300
Accommodation & Meal Expenses for Trip Disruption.....	Up to \$300
<b>EMERGENCY MEDICAL</b>	
Hospital & Medical.....	Up to \$1,000,000
Accidental Dental.....	Up to \$1,000,000
Medical Evacuation & Return Home.....	Up to \$1,000,000
Accommodation & Meal Expenses.....	Up to \$3,500
Visit to Bedside.....	Round Trip Economy Fare
Return & Escort of Children.....	Escort: Round Trip Economy + Children: One-Way Economy Fare
Repatriation of Remains.....	Reasonable expenses
Cremation/Burial at Destination.....	Up to \$5,000
Vehicle Return.....	Reasonable return cost
Hospital Confinement.....	Allowance Up to \$500
Child Care Cost.....	Up to \$500
<b>TRAVEL ACCIDENT</b>	
Air Flight Accident.....	Up to \$25,000
Worldwide Accident.....	Up to \$10,000
<b>BAGGAGE &amp; PERSONAL EFFECTS</b>	
Delayed Luggage.....	Up to \$100
Delayed Sporting Equipment.....	Up to \$150
Lost Luggage.....	Maximum Per Item Up to \$300

### **AIR TRANSPORTATION**

Airlines concerned are not to be held responsible for any act, omission or event during the time passengers are not on board their planes or conveyances. Limitations and liability of international air carriers are contained on the reverse side of airline tickets. The passage contract in use by these companies when issued shall constitute the sole contract between the companies and the purchaser of these tours and/or passage.

## **LUGGAGE**

Students will be informed of weight allowance in a Program Travel Link in early June.

In some instances, students will be required to pay to check in their baggage at the airport as per airline policy and you will be notified prior to departure.

This information is subject to change.

In addition, excess baggage costs are the responsibility of the students. Luggage travels at the risk of the passenger and Global Journeys Academy is not responsible for any delay, loss or damage to it or its contents. Our staff will, however, assist students in communicating with the airlines while in transit should an issue arise.

## **TRAVEL DOCUMENTATION**

A valid passport is essential with an expiry date of at least 6 months beyond the end date of the program. It is the sole responsibility of the registered student to have appropriate travel documentation. Visas in some instances will be required and you will be informed accordingly by Global Journeys Academy.

## **DEVIATIONS TO FLIGHT ITINERARIES**

We ask that students fly with the group to their destination, however, if you are planning alternative arrangements please note:

You must call Global Journeys Academy to discuss options regarding deviation to group flights. Any deviation request must then be directed to Global Journeys Academy in writing via email no later than March 1st (of applicant's program year). Requested changes will be confirmed in writing by Global Journeys Academy and until that time they are deemed tentative.

The minimum fee charged by airlines to alter group flights is \$250 and this amount may increase based on program flight, airline and dates requested. You will be informed of costs prior to any changes made.

Deviations to group tickets involve an extension of your stay (change of return dates). You must fly home from the same city as per original group ticket and cannot be rerouted through another city unless our staff is able to adjust airlines tickets accordingly. Please speak with our staff for details.

Should you choose not to fly with the group on both the outgoing flights and incoming flights we can assist you with a separate ticket if you wish, and your program fee will be reduced - accordingly. Streetsville Travel Service can also assist with flights for parents to coincide with student's flights.

## **LIABILITY/ERRORS AND OMISSIONS**

Global Journeys Academy provides supervision of registrants for all programs, events and activities, which it has specifically arranged in accordance with its itinerary. Registrants, however, are responsible to ensure that they follow the itinerary and are also responsible for ensuring they follow any changes to the itinerary. In the event that registrants participate or engage in activities, events or excursions not specifically organized and sanctioned by Global Journeys Academy, or conduct themselves in an inappropriate or unacceptable manner, they shall do so at their own risk and peril. Global Journeys Academy shall not be held responsible for any damage, loss, claim or injury of any

kind whatsoever suffered in such circumstances, or as a result of such behaviour, whether by willful conduct or by an act of omission. Global Journeys Academy cannot be responsible for any injury, loss, damage, accident, delay or expense resulting from events beyond their control including, without limitation, acts of God, strikes, incidents of politically-motivated violence, war, sickness, government restrictions or regulations. Likewise, Global Journeys Academy cannot be responsible for expenses incurred due to “known events”, including epidemics or pandemics.

As our programs are focused on study-travel, accommodation, classrooms, and study areas may differ from facilities to which students are accustomed.

Pictures and videos of staff and students taken onsite may be used for promotional purposes for Global Journeys Academy.

### **CHANGES TO ITINERARY**

Global Journeys Academy reserves the right to make alterations to the itinerary, to withdraw a program due to insufficient enrolment (with full refund issued, excluding our administration fee of \$300), or refuse to accept or retain a member of the group, as it deems necessary, and will advise registrants of any changes which significantly alters the program they have selected. If a student wishes to change their course or program selection, this must be done in writing no later than March 15 and is subject to space availability and the Principal’s approval.

### **PARTICIPANTS' BEHAVIOUR**

Parents and students are required to sign the application form upon having read our Terms and Conditions. If you are applying online a form will be sent to you requesting your signature. A student behaviour policy pertaining to the code of conduct will be sent to students and parents and must be read, signed and returned to Global Journeys Academy prior to departure. Global Journeys Academy reserves the right to terminate a student's participation in the program at any time if the participant's behaviour is deemed inappropriate and unacceptable and this will be done at parents' or guardians' expense and no refund will be issued. Should a student, parent or legal guardian choose to discontinue participation in a program once a program has commenced, this will be at the parents' or legal guardians' expense and no refund will be issued. Any costs incurred as a result of damages, for which students are deemed responsible, must be paid for by students and/or parents or legal guardians prior to group's return home.

Students are expected to adhere to the laws of the country, curfew rules, attend classes daily and on time, and treat all members of the program with respect. Use of legal / illegal drugs, alcohol consumption, or use of motorized vehicles is not permitted regardless of program location and laws of the land. Overnight stays not related to the program are not allowed.

### **CURFEW**

11:00 pm Sunday - Thursday

12:00 am Friday - Saturday

Curfew may be set earlier at the discretion of accompanying staff, based on program location, nature of the program, and age of students.

## **STUDENT PERFORMANCE**

In the event that a student or parent/guardian is unsatisfied with a mark issued for assignments, students/parents must discuss this with the Principal while the student is onsite. Marks issued on formal report cards will be deemed final.

## **SCHEDULES/CLASSWORK**

Some individual preliminary work will be required prior to leaving for your trip, and some programs will have an online component prior to departure.

Classes abroad are usually held Monday to Friday, 8:30am -12:30pm and 2:00pm - 4:00pm. These are held in conjunction with activities that relate to and enhance the program of study both inside and outside of formal classrooms. Our mission is to enrich the learning experience. In some situations, classes may be held on Saturdays or Sundays or evening classes will be scheduled due to travel changes where required.

Fun recreational activities are organized for afternoons, evenings, and weekends with time allowed for course work and free time.